



## PORTERVILLE DEVELOPMENTAL CENTER

### JOB OPPORTUNITY BULLETIN

### SUPERVISING SPECIAL INVESTIGATOR I (LIEUTENANT)

<b>SALARY RANGE:</b>	<b>\$5,613 - \$7,325</b>
<b>TENURE/TIME BASE:</b>	<b>Permanent/Full-Time</b>
<b>PROGRAM/DEPARTMENT:</b>	<b>Office of Protective Services</b>
<b>FINAL FILING DATE:</b>	<b>Continuous Until Filled</b>
<b>JOB CONTROL #:</b>	<b>JC-34840</b>

**Office of Protective Services has Two, Full Time/Permanent positions.**

**DESCRIPTION OF DUTIES:** Under the direction of the Supervising Special Investigator II/Commander, Office of Protective Services (OPS), the Supervising Special Investigator I, hereinafter referred to as Lieutenant, is responsible for planning, organizing, staffing, directing, training, and coordinating the operational, administrative or investigative activities of a division. Responsible for assisting the commander of OPS and the developmental center/community facility (DC/CF) in the development and implementation of policies and procedures. The facility provides services 24-hours per day, 7 days per week (24/7) and is responsible for ensuring consumer protection, staff safety and public safety at all times.

**WHO IS ELIGIBLE TO APPLY:** Candidates must possess Civil Service Eligibility to apply for this vacancy. Civil Service Eligibility consists of being a current or former California state employee (i.e. DROA, SROA, departmental and general re-employment list procedures, or employee transfers) or be list eligible as a result of taking an examination.

**HOW TO APPLY:** Submit a completed standard state application (STD. 678), Copy of POST, and the Criminal Record Supplemental Questionnaire by the Final Filing Date. Applications submitted for vacancies must include the Position Title and Position Number in the Job Title Section and **MUST** be signed and dated. Applicants should indicate on their application the type of eligibility they currently possess and which qualifies them to apply at this time. Please indicate your eligibility on the title section of the STD-678. Candidates who do not submit all of the required documents will not be considered in the selection process. Surplus applicants must attach a copy of their surplus letter. All applications will be screened and only the most qualified will be contacted for an interview. Applications may be obtained from the Human Resources Personnel Office at the Porterville Developmental Center or completed and downloaded from the website indicated below. **NOTE:** All appointments are subject to State Restriction of Appointment (SROA), Departmental Restriction of Appointment (DROA), and Re-employment List procedures, pre-employment physical and fingerprint clearances. Further Information on the definition of the above may be found on the California State Department of Human Resources website at [www.calhr.ca.gov](http://www.calhr.ca.gov)

**Applications must be received to the address specified below no later than close of business (5:00 p.m.) of the final filing date unless otherwise specified. Applications postmarked, personally delivered or received via inter-office mail after the final filing date will not be processed. Faxed applications will not be processed.**

**PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD-678) TO THE FOLLOWING:**

Porterville Developmental Center  
 Human Resources Personnel Examination and Recruitment  
 P.O. Box 2000  
 Porterville, CA. 93258  
 26501 Ave. 140  
 Porterville, CA. 93257  
 (559)782-2322 or (559)782-2087 (Contact Cecelia Goucher or Amanda Avila for questions specific to the essential functions of the position only).

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.